

## Member of the Board of Directors Job Description and Expectations

**Purpose:** To advise, govern, oversee policy and direction, and assist with the leadership and general promotion of the *League of Dreams* so as to support the organization's mission and needs.

**Mission:** The mission of the League of Dreams is to give every child a chance to play by providing sports training, team camaraderie and competitive sporting opportunities for athletes with disabilities.

## \*Major responsibilities:

- Organizational leadership and advisement
- Organization of the board of directors, officers, and committees
- Formulation and oversight of policies and procedures
- Financial management, including adoption and oversight of the annual budget
- Oversight of program planning and evaluation
- Personnel evaluation and staff development
- Review of organizational and programmatic reports
- Promotion of the organization
- Fundraising and outreach

\*Members of the board share these responsibilities while acting in the interest of the League of Dreams. Each member is expected to make recommendations based on his or her experience and vantage point in the community.

**Length of term:** Three years, which may be renewed up to a maximum of three consecutive terms, pending approval of the board.

## Meetings and time commitment:

- The board of directors meets the third Friday of every other month (even months: February, April, June, August, October and December) at 11:45 AM. Meetings typically last 90 minutes.
- Committees of the board meet an average of four- six times per year, pending their respective work agenda.

 Board members are asked to attend all Board meetings and at least two events each year.

## **Expectations of board members:**

- Attend and participate in meetings on a regular basis, and special events as able.
- Participate on a standing committee of the board, and serve on ad-hoc committees as necessary.
- Be alert to community concerns that can be addressed by the *League of Dreams'* mission, objectives, and programs.
- Help communicate and promote the *League of Dreams*' mission and programs to the community.
- Become familiar with the *League of Dreams'* finances, budget, and financial/resource needs.
- Understand the policies and procedures of the *League of Dreams*
- Financially and/or voluntarily support the *League of Dreams* in a manner commensurate with one's ability.